

Greetings Vendors,

Please review the material below and contact the IJA office to reserve your space on a first come first serve basis. Contact information and application forms are enclosed. Telephone and fax reservations are available as well.

The perimeter of the facility has been divided into equal segments with a depth of twelve feet to each space. No property is more prominent than another is. No half spaces are offered. Table size is eight feet long.

Space Dimensions	Square Feet of Space	Cost	included
10ft X 12ft	120	\$245.00	1 table & 2 chairs, vendor admission for two people
20ft X 12ft	240	\$490.00	2 tables & 4 chairs, vendor admission of four people
30ft X 12ft	360	\$500.00	3 tables & 4 chairs, vendor admission of four people

You are welcome to bring your own furniture and displays. If you should like to rent additional tables, the cost is as follows:

# of tables	# of Chairs	Cost of week's rental
1	2	50.00

- All spaces will be assigned on a first come first serve basis.
- Please be careful in reserving what you will need to ensure that your displays will fit in your space.
- Vendor teams will consist of two persons. Additional persons will have to pay for their admission at the regular member's cost.
- Access to electrical outlets is an additional charge of \$25.00. Please make this reservation in advance so we can place you appropriately. Electrical access is limited in number. First come, first serve.
- Members of the vendor team must register with the Vendor Coordinator upon arrival.
- Vendors will be assigned an identification tag that must be in their possession at all times. You will not be admitted on the floor without your issued identification under any circumstances.
- Vendors may begin setting up in their assigned spaces at 8 AM on Monday, July 14, 2003.
- Vendors must have their assigned space cleaned and emptied no later than 12 Noon, July 20, 2003.

IJA 56th Festival Vendor Agreement and Wavier

The IJA Festival 56 will be held at the City Center Pavilion in Reno, Nevada from July 14 through July 19, 2003.

The IJA and the City Center Pavilion accepts no responsibility for loss or damages of any shipments after delivery.

\$25 per electric hook up. We must know before your arrival if you will need an electric hook up.

Shipment of Packages

Circus Circus will not accept any C.O.D. shipments. Packages weighing more than fifty (50) pounds cannot be accepted unless prior arrangements have been made. There will be a handling charge of \$3.00 for incoming and \$6.00 for outgoing packages.

Ship to:

Circus Circus-Reno
500 North Sierra Street
Reno, NV 89503
Attn: Catering Department
HOLD FOR (Guest's Name and Arrival Date)

Name _____ Company _____

Address _____

City _____ State _____ ZIP _____

Telephone: _____ Fax: _____

Email: _____

Products to be sold _____

MAIL FORM TO: IJA, PO BOX 218, MONTAGUE, MA 01351

Make check or money order payable in U.S. dollars

Deposit & Vendor Payment Method

Circle One: Visa MasterCard Check Money Order

All vendors are asked to clean their area before leaving. In order to assure this request, a \$50 deposit is required. Please attach a separate check or charge card number with expiration date for the deposit. Pre-Payment is expected for the Deposit and Booth Fee.

Card Number _____ Expiration Date: _____

Signature _____

Due to the short amount of time left before the festival, you may wish to reserve your space by phone or email then, print this form, bring it with you and pay at the festival.

Questions: Contact Ellie Larsen, Assistant Vendor Coordinator, 973-875-1228 or
ellie@juggle.org

WAIVER:

WAIVER/CONSENT TO PHOTOGRAPH AND VIDEO RECORDING: All registrants must sign the following WAIVER/CONSENT to help the IJA continue to produce its annual festival, and related videos and photographs. Thank you!

IN CONSIDERATION OF MY BEING ACCEPTED as a registrant with the right to participate in the 2003 annual festival of the International Jugglers Association (IJA) in Reno, NV, I the undersigned registrant, hereby:

1. WAIVE any and all rights I may have against the IJA and any of its officers, directors, employees, agents or representatives, acting within the scope of their duties as such, to recover any claims, losses, damages or expenses of any kind asserted against, or suffered or incurred by me in any way arising out of or caused by an activity associated with the IJA Festival.
2. CONSENT to the making of filmed or digital photographs and videotape or digital image recordings of my person and my performances at the IJA Festival, as expressly authorized by IJA, and LICENSE IJA and its agents to register copyright in any such photographs and recordings in its own name and reproduce and distribute copies thereof. This consent and license shall not be construed as conveying any rights in the design or choreography of any performance of mine except for the photographs and recordings hereby authorized.

Signature_____Date_____

Signature_____Date_____

Signature_____Date_____

Signature_____Date_____